



Oversight and Governance

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Chief Officer Appointments Panel

Friday 30 July 2021
10.00 am
Warspite Room, Council House

Members:

Councillor Kelly, Chair
Councillors Mrs Aspinall, Dann, Drean, Evans OBE, Riley and Wakeham.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee
Chief Executive

Chief Officer Appointments Panel

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Minutes (Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 25 March 2021.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Exempt Business

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. Chief Officer Resourcing Matters (To Follow)

Chief Officer Appointments Panel**Friday 26 March 2021****PRESENT:**

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Kelly, Laing (substitute for Councillor Evans OBE), Lowry, Mrs Pengelly and Peter Smith.

Apologies for absence: Councillors Evans OBE

Also in attendance: Andy Ralphs (Strategic Director of Customer and Corporate Services), Di Saunders-Brewer (HR and OD Business Partner) and Amelia Boulter (Democratic Advisor).

The meeting started at 11.00 am and finished at 11.21 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

34. Declarations of Interest

There were no declarations of interest made by Members in accordance with the code of conduct.

35. Minutes

Agreed the minutes of the meeting held on 26 February 2021.

36. Chair's Urgent Business

There were no items of Chair's urgent business.

37. Exempt Business

Agreed that under Section 100(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following item of business on the grounds that involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

38. Organisational Design - Senior Management Arrangements

Andy Ralphs (Strategic Director of Customer and Corporate Services) and Di-Saunders-Brewer (Senior HR and OD Business Partner) presented the report on Organisational Design – Senior Management Arrangements.

The Panel noted the update on the proposed plan for recruitment to the role of Service Director Customer Services and Service Centre and the amendments to the Service Director Finance and Service Director Human Resources and Organisational Development role profiles.

It was agreed that the Chief Officer Appointment Panel:

1. Notes the deletion of the vacant position of Service Director Customer Services and Service Centre.
2. Notes the amendments to the Service Director Finance and Service Director Human Resources and Organisational Development role profiles.
3. Members agree to provide delegated authority to Andy Ralphs, in consultation with the Leader and Shadow Leader, to agree the final role profile for the Service Director Digital and Customer Experience, and grade, and to proceed with the permanent recruitment to the role.